

DAILY PLANET

ALL THE NEWS THAT FITS

Monday, March 6

2000

Job hazard analysis class set for Tuesday

Job hazard analysis training will be held Tuesday in Bldg. 4203, room 1201. The course, for supervisors, employees, Voluntary Protection Program points of contact, alternates and volunteers, is 8-11 a.m. for civil servants and 12:30-3:30 p.m. for contractors. Civil servants should register via AdminSTAR, contractors through the Safety Home page.

Defensive driving class for civil servants March 20. Register via AdminSTAR

Marshall welcomes Judge Lunt, ISO 9000 auditor, Monday

Hazardous, controlled waste training Wednesday

Training for civil servants and contractors involved in the generation and accumulation of hazardous and controlled waste will be Wednesday. Registration is 8:30-9 a.m., and training is 9-11 a.m. in Morris Auditorium. All personnel designated as a point of contact or alternate are required to attend. This is the first of three training sessions for 2000. For more information, call John Troy at 544-4787.

Workshop to improve communication skills

A workshop on "Simple Strategies for Effective Written and Oral Communications" will be held from 8 a.m.-4:30 p.m., March 13-14 in Bldg. 4200, Room P106. Call 544-5468 or 961-0012.

Volunteer for Easter Egg Hunt April 9. Call 544-0128 or 544-7511